

**Florida Parishes Human Services Authority
Minutes of the FPHSA Governing Board Meeting
835 Pride Drive, Suite B, Hammond, LA 70401
October 27, 2023**

Dr. Genesa Garofalo Metcalf, Board Chair, called the meeting of the Florida Parishes Human Services Authority (FPHSA) Governing Board to order at 9:37 a.m.

Rebecca Soley conducted a roll call. A quorum was established.

Attendees

Governing Board: David Duplantier Elizabeth "Liz" Gary; Timothy Lentz; Genesa Garofalo Metcalf, M.D; Mona Pellichino; and Carol Stafford

Absent: Danielle Keys and Gary Porter

FPHSA Staff/ Guest: Richard Kramer, FPHSA Executive Director; Rachelle Sibley, FPHSA Chief Operating Officer; Rebecca Soley, Board Secretary/FPHSA Executive Administration; Stephanie Phillips Solar, FPHSA/Prevention Services; and Kathy Stemke, FPHSA/Executive Administration (by phone)

Prayer was offered by Ms. Pellichino.

Agenda/Consent Agenda

Dr. Metcalf extended an offer for additional agenda items or revisions to the agenda.

Mr. Lentz made a motion to accept the agenda as presented; seconded by Ms. Stafford.

The motion passed unanimously.

Excused Absences

Ms. Gary made a motion excusing the absences of Ms. Keys and Rev. Porter; seconded by Ms. Pellichino.

The motion passed unanimously.

Approval of Minutes

Mr. Lentz made a motion adopting the September 22, 2023, minutes as written; seconded by Mr. Duplantier.

The motion passed unanimously.

Public Input

Dr. Metcalf welcomed all in attendance and extended an opportunity for public input.

Executive Director Report

Mr. Kramer presented a draft of the agency's internal Strategic Plan "Charting Our Way to 2026: Navigating the course to a more accessible and responsive FPHSA." To download a copy of this report, please visit: https://fphsa-my.sharepoint.com/:b:/g/personal/rebecca_soley_fphsa_org/ER-rZX9d6h5lgXCdy3qm1agBzmdJN76fxl7LiOsRqdbuBg?e=KxfEzD

Ms. Gary made a motion to accept the Executive Director's report as presented; seconded by Ms. Pellichino.

The motion passed unanimously.

Financial Report:

Fiscal Year 2024 (July 1, 2023 through June 30, 2024)

Ms. Sibley disseminated a copy of FPHSA's first FY2024 budget analysis report, as of September 30, that reflected a projected deficit. The Fiscal Department will continue to monitor revenues and expenditures closely as well as work with the Leadership Team to minimize or eliminate the deficit by fiscal year end. Report Attachments: Operating Budget Projected Expenditures vs Projected Revenue; Summary by Means of Financing; Summary by Expenditure Category; and Escrow Budget.

Fiscal Year 2025 (July 1, 2024 through June 30, 2025)

Ms. Sibley disseminated a copy of FPHSA's final FY2025 budget request recap that reflected a slight increase. The increased funding request is not for any new initiatives, but to cover the increased costs in the leases at the Denham Springs Clinic and the residential treatment facilities, in addition to the regular statewide adjustments for salaries, related benefits, market adjustments (formerly merit increases or performance adjustments), and inflation.

Ms. Pellichino made a motion to accept the Financial Report as presented; seconded by Ms. Lentz.

The motion passed unanimously.

Prevention Services Report

Ms. Solar, Prevention Services Supervisor, gave an informational overview of FPHSA Prevention Services to the board. She highlighted the purpose of prevention services, the various prevention programs, and initiatives unique to FPHSA. She disseminated a copy of her presentation to the board, in addition to 2022 Caring Communities Youth Survey (CCYS) results for Livingston, Tangipahoa, and Washington Parish.

Board Business

Board Member Terms

The board discussed that Ms. Keys' governing board term will expire in December 2023 and she will not be eligible for a consecutive term due to term limits.

The board also discussed the Livingston Parish vacancy. There are several prospects interested and FPHSA will be working with the parish officials on filling this vacancy.

Executive Session- Executive Director Performance

Mr. Lentz made a motion to enter into executive session to discuss the Executive Director's performance at 10:59 a.m; seconded by Mr. Lentz.

The motion passed unanimously.

Mr. Lentz made a motion to end executive session at 11:26 a.m.; seconded by Ms. Pellichino.

The motion passed unanimously.

Confirmation of the Next Meeting

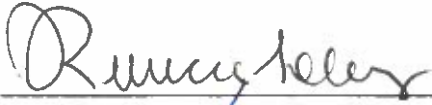
It was confirmed that the next meeting of the FPHSA Governing Board will either be December 7 or December 8 at 11 a.m. Mrs. Soley will survey the board to determine what date works best and announce it.

Adjournment

Mr. Lentz made a motion to adjourn the meeting at 11:26 a.m.; seconded by Ms. Gary.

The motion passed unanimously.

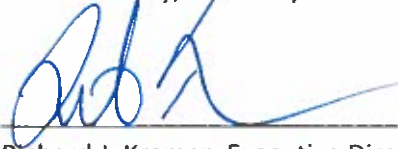
Respectfully Submitted,



Rebecca Soley, Secretary

12/7/23

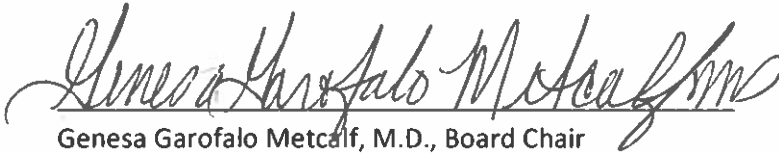
Date



Richard J. Kramer, Executive Director

12-7-23

Date



Genesa Garofalo Metcalf, M.D., Board Chair

12/7/23

Date